

HEALTH PLAN

McLaren Health Plan (MHP) 2012 New Business Effective Date Schedule-HMO

1 st Quarter	
Required Effective Date	Submit to MHP By:
January 1	November 30
February 1	December 30
March 1	January 31

2 nd Quarter	
Required Effective Date	Submit to MHP By:
April 1	February 29
May 1	March 30
June 1	April 30

3 rd Quarter	
Required Effective Date	Submit to MHP By:
July 1	May 31
August 1	June 29
September 1	July 31

4 th Quarter	
Required Effective Date	Submit to MHP By:
October 1	August 31
November 1	September 28
December 1	October 31
Jan (2011) 1	November 30

New groups must have the first of the month billing effective date. Enrollment material must be complete, accurate, and received at MHP for coverage to be effective on the date requested. Please submit required documentation prior to the dates listed above.

Required Enrollment Information:

- Group Agreement (all 5 pages, and signatures from the agent and group included)
- Group Roster (must be signed and include title of person filling it out)
- Enrollment/Waivers (for each person listed on the group roster)
- BIB (Benefit in Brief) of the plan chosen
- Binder Check

Contact Sales with Questions at (888) 327-0671